

Dear Parents/Guardians,

The following guidelines must be used for prescription medications to be given at school:

1. Any prescription medication, including Epi-pens and inhalers must come to school in its **original container with student's name, correct dosage and time(s) to be given.**
2. The **General Medication Form** must be **completed and signed by the doctor** to insure the correct dosage and time student is to receive any prescribed medication.
3. Each time dosage is adjusted or medication is changed a new **General Medication Form** must be completed and signed by the doctor.
4. **Attention Epi-pen and Inhaler users:** if the student is to self-carry his/her own Epi-pen or Inhaler please check **Self-Carry Authorization** box at the bottom of **General Medication Form**.
Please note those students who are self-carry are required to provide the clinic with an additional Epi-pen or Inhaler.

This information is required to ensure the administration of medication to your student follows current doctor's orders.

Please return authorization immediately so we are able to administer medications as ordered without interruption.